

Town of Bear Creek

Town Board Proceedings of May 11, 2021

The monthly Regular Board Meeting of the Bear Creek Town Board was held at the Bear Creek Town Hall, located at S9497 County Road G, Plain, WI, on May 11, 2021. The meeting was called to order by Chairman Marty McCluskey at 7:00 p.m.

The following members were present: Chairman Marty McCluskey; Jeff Scallon; and, Steve Emerson, Supervisors.

Others present: Donna Lins, Treasurer; Tim McCluskey, Patrolman; Ted Greenheck, Plan Commission Chair; Carl Thorsen of Scott Construction; Pat Anderson of D.L. Gasser Construction; Rex Gilligan; Bob Brenneman; Mary Nachreiner; Robbin D'elene; Caitlin Fisherman; and, Sheila Carver, Clerk.

The minutes of the April 13, 2021 Regular Board Meeting were read by the Clerk. Scallon motioned to approve the minutes. Emerson seconded. Motion carried.

The minutes of the April 20, 2021 Annual Meeting was reviewed by the Board. Scallon motioned to dispense and approve the minutes. Emerson seconded. Motion carried.

The Treasurer's Report was given by the Treasurer. Scallon motioned to approve the Treasurer's Report. Emerson seconded. Motion carried.

Scallon reported one driveway permit issued on Kessenich Road.

The bids for the Marble Quarry Road project were opened by Chairman McCluskey. The blacktop bids came in at Scott Construction \$357,844.08 and D.L. Gasser Construction \$377,123.50. The unit price prevails for both bids. Scallon motioned to approve the Scott Construction bid in the amount of \$357,844.08. Emerson seconded. Motion carried.

Bindl Bauer Limestone submitted a bid for 1¼ gravel for \$8.25 a ton, shouldering would be \$14.00 a ton with no quantities listed. Phase I bids were opened as follows: Ridge Top, LLC \$70,925.00; Ewers Contracting, Inc. \$66,655.50; and, Judd Excavating, LLC \$63,940.00. Scallon motioned to approve the Bindl-Bauer Limestone gravel and Phase I to Judd Excavating, LLC for \$63,940.00. Emerson seconded. Motion carried. After computing Bindl-Bauer estimated possible gravel quantities, Scallon calculated \$634,840.08 potential total project cost.

Lori Prince of Strang Hollow inquired about a new road name sign for Strang Hollow Road. The current sign only says Strang Road and should be replaced due to being bent and faded. She would like to see the full name of the road on the new sign. In that same area, the stop and dead-end signs are leaning. The stop sign is a county sign.

Plan Commission Chair Ted Greenheck presented a Conditional Use Permit (CUP) request for Nelson Yoder at E4105 Rocky Circle Road: Expansion request is being asked for a new building and two future additions to the existing building in place and operating under the current CUP for a "Wood Fabrication" business with no use changes. Scallon motioned to approve the CUP. Emerson Seconded. Motion carried.

Greenheck inquired if minor CSMs can come directly to the Town Board. Greenheck will use his discretion. The Board has the option to send it back to Plan Commission. The Board agreed that would be acceptable.

Scallon motion to approve the Plan Commission Pay Structure policy as presented. Emerson seconded. Motion carried.

Scallon motion to approve the Purchasing by Credit Card Procedures as presented. Emerson seconded. Motion carried.

Mary Nachreiner addressed the Board regarding liquor licensing. She has intentions of having Narrow's Creek Winery bottle wine and she would label it as her brand to sell. It has not been decided if the wine would be consumed onsite. If it is consumed onsite, a "Class B" Intoxicating Liquor License would be required. Bear Creek has three of these licenses available. If the wine will be purchased and leave the property for consumption, a "Class A" Intoxicating Liquor License would be issued. Greenheck stated that a CUP may be needed for this venture and directed Nachreiner to talk to the County. Once a likely CUP is approved, she would then need to contact the Clerk to start the liquor licensing approval process.

The Board reviewed the revised ATV/UTV route ordinance. Ordinance MAY2021-1: An ordinance superseding Ordinance MAR2019-1, additionally opening Nachreiner Hollow Road, Ridge Road, Dawn Road and Cummings Road as ATV/UTV designated routes as well as allowing residents and property owners to use undesignated roads to gain access to designated routes. The timeframe for riding was updated to dawn until dusk. All changes were approved by motion at the April Regular Board meeting. Scallon motioned to approve Ordinance MAY2021-1. Emerson seconded. Motion carried.

Bob Brenneman questioned usage of Prouty Road for his farming activities. The Board confirmed that farm usage is permitted.

Carver explained Resolution 2021-01: a resolution allowing the Clerk to determine the number of Election Officials needed at each election without Board approval. The seven-person law was established before the modern conveniences of the printed poll list and the automated tabulation machine. Carver plans to have three election officials at every election except November elections would have five election officials. These numbers would only change in the event of a high-profile referendum. Scallon motioned to approve Resolution 2021-01. Emerson seconded. Motion carried.

Carver reminded the board of the Board of Review set for June 8, 2021 from 5pm-7pm.

The Frontier landline has been replaced with an AT&T cell phone. The phone also has a hotspot that is \$10 per month. Frontier phone and WI Connect internet have been cancelled that will save a great deal of money.

Carver has the DUNS Number for the Township that is required to get the funding from the American Rescue Plan Act.

Carver was not granted access to administer the Facebook page so made everyone aware that agendas will be posted to the website on the Friday afternoon before a meeting. Approved minutes will be posted within 24 hours of their approval.

Carver noted that most of the bills were received after Tuesday last week and bank statements were not online until Wednesday morning, so the second Tuesday of the month meeting is working very well in that aspect.

Painting of the shop exterior was budgeted for. The front door could also use a touch up. We should get on the painter's schedule.

It was pointed out that the curtains could use an updating. A curtain fabric with a timeless patterned was found. With that and having them sewed, it would be about \$90 to replace the four windows and the two voting booths. The Board had no objections.

The board approved expenditures totaling \$17,991.46.

Scallon motioned to adjourn at 9:00 p.m. Emerson seconded. Motion carried.

Sheila Carver,
Town Clerk