

**TOWN OF BEAR CREEK
PLAN COMMISSION
MEETING MINUTES**

Date: Tuesday, June 29, 2021

Time: 6:30 p.m.

Place: Bear Creek Town Hall

Committee Members Present:

Ted Greenheck

Sheley Scallon

Travis Nachreiner

Jeff Wright

Joe Bauer

Others Present:

Elizabeth Heiser

Magnolia Heiser

Kevin Heiser

1. Call to order: Ted Greenheck called the meeting to order at 6:29 p.m.
2. Verification of Notices: Sheley Scallon verified that all proper notices had been posted.
3. The meeting minutes from April 20, 2021 were previously distributed for review. Travis Nachreiner made the motion to accept the minutes as written. Joe Bauer seconded the motion. Sheley Scallon will send the approved meeting minutes to the Town of Bear Creek Clerk, Sheila Carver.
4. Certified Survey Map (CSM) for Elizabeth Heiser and Brandon Koziol applicants, Kevin Heiser landowner
 - a. Ted Greenheck described the CSM.
 - i. Ted verified that the Town road ends at the culvert. Therefore, Sauk County's plan is not correct.
 - ii. The lot is 4.682 acres, exclusive of the right-of-way.
 - iii. The CMS shows an easement for Kevin Heiser to access the field road. This easement may not be needed, because there appears to be access to the field road directly from the Town road.
 - iv. Ted stated that this is Kevin Heiser's second land division. Kevin's last land division was in the Fall of 2017. The allowable land divisions are three (3) lots in ten (10) years.
 - b. After no further discussion, Travis Nachreiner made the motion to recommend approval of the CSM to the Town Board. The motion was seconded by Joe Bauer. All in favor.
5. Open Board Discussion
 - a. Ted Greenheck stated that Dick Powell requested that no driveway permit be issued for the illegal mobile home on Marble Quarry road. The mobile home is in violation of Sauk County's zoning ordinance.
 - b. Ted Greenheck stated that the census information has been delayed due to Covid-19. The Plan Commission will work to update the Comprehensive Plan, once the census information is made available.
6. The meeting was moved to adjourn by Travis Nachreiner and seconded by Joe Bauer. Our next meeting will be on an as needed basis.

Respectfully submitted,
Sheley Scallon, Secretary