

Town of Bear Creek

Town Board Proceedings of May 9, 2023

The Regular Board Meeting of the Bear Creek Town Board was held at the Bear Creek Town Hall, on May 9, 2023. The meeting was called to order by Chairman Travis Nachreiner at 7:00 p.m.

The following members were present: Travis Nachreiner, Chairman; Jeff Scallon; and, Dwayne Faber, Supervisors.

Others present: Donna Lins, Treasurer; Tim McCluskey, Patrolman; John Conlon; Pat McCluskey; Mary Ellen McCluskey; Robbin D'elene; and, Sheila Carver, Clerk.

The minutes of the April 11, 2023 Regular Board were read by the Clerk. Scallon motioned to approve the minutes with one grammatical correction. Faber seconded. Motion carried.

Scallon motioned to dispense and approve the April 19, 2023 Annual Meeting minutes. Faber seconded. Motion carried.

The Treasurer's Report was given by the Treasurer. Faber motioned to approve the Treasurer's Report. Scallon seconded. Motion carried.

Scallon reported a driveway permit on Strang Hollow for Josh Tammi. Scallon will follow up on the Eberle shed size. Scallon notifies the Assessor when buildings are removed. The website will be clarified to contact Scallon initially.

Scallon motioned to adopt Ordinance MAY2023-2: An ordinance superseding Ordinance MAY2022-1, additionally opening Prouty Road as an ATV/UTV designated route as approved at the April meeting. Faber seconded. Motion carried.

Nachreiner suggested that all Town officials set up an email exclusively for Town usage. If an official steps away from their office, it makes it easier to transition. The archives will always be there. It also alleviates open record requests for personal emails.

The Chairman would like an official Town computer that can be passed on that will hold the records instead of passing on boxes of documents when there is a change of office. Scallon motioned to approve paying for a computer for the Chairman. Faber seconded. Motion carried.

Faber motioned to change the Regular Board meetings in July and November to Thursday, July 13, 2023 and Wednesday, November 15, 2023. Scallon seconded. Motion carried.

The Board discussed painting the exterior of the shop. There could be issues with masonry joints, boards and jams. The subject was tabled pending further review. It will possibly need to be budgeted for in the future and done in phases. The sidewalk at the Town Hall is a hazard and would take priority. The Board will look into pricing.

Nachreiner reached out for culvert prices from three vendors. The best pricing was from Metal Culverts out of Evansville. Besides the proposed culverts, there is an extension needed on a new culvert on Cummings Road. Scallon motioned to approve culverts from Metal Culverts for Garvey, Dawn and Cummings. Faber seconded. Motion carried. Projects over \$25,000 require a Class II notice for bids. Nachreiner will create a culvert replacement project for the culvert work. A Class II notice will not apply to this project as the estimated cost is under \$25,000.

Five Star repaired the culvert on Prouty Road. The Deitl Road culvert still needs to be fixed.

Nachreiner and Sparky met with Serge Koenig from Sauk Co. Land Conservation regarding an eroding waterway that is plugging a culvert adjacent to the Laverne and Sherry Karls property on Bear Valley Rd. Nachreiner has also met with Mark Alt who has already done some work on the problem area. Following a discussion with the Karls, a small basin and berm will be constructed to allow for the sediment to settle before entering the culvert. The estimated cost is \$3,000 to \$3,500.

Nachreiner and Sparky reviewed the condition of Chapel Road. About 800 feet of the road will need the subgrade to be undercut to get rid of some of the failing materials. Bids will be required to have unit pricing. The bid will have breakout sections to allow for individual bids on base course, and the undercutting work. There will be direct owner purchase of base course to avoid sales tax. Nachreiner will put together a detailed bid and documents. There will be a traffic control item listed to assure proper liability is assumed by the contractors. The Board also discussed options for Kaney Road with another residence being added. It will remain gravel. The Board would like to gravel the last 0.8 miles of South Garvey Road. To accomplish everything, Nachreiner estimates using approximately \$90,000 out of the reserve account.

The biggest concern with residents is roads. Nachreiner suggested doing a road review every quarter in specific sections that are reviewed more than annually. Scallon suggested that residents should come to meetings to voice their opinion on what needs attention on their own roads. Board members would have to be paid for the extra work. Scallon admired the scoring spreadsheet Nachreiner created, but only for their annual road review in April. Anyone can drive around to review whenever they want. Scallon pointed out that there should be trees cut again.

The Board of Review is scheduled for June 6th from 6:00-8:00 pm.

At the June 13th Board meeting, a representative from Rural Insurance will be in attendance to review the Town's insurance policy.

The board approved expenditures totaling \$16,704.45.

Scallon motioned to adjourn at 9:02 p.m. Faber seconded. Motion carried.

Sheila Carver,
Town Clerk